

**Glens Falls Common School District
Board of Education Meeting
Monthly Meeting Minutes**

Date: June 10, 2021

Time: 5:00pm

Location: Library

Present: Peter Accardi, Jack Diamond, Kevin Hanselman, Brian George, Judy Hemingway, Carisa Vogel and Claudia Braymer

Attendance:

1. **Audit Monthly Bills-** Bills approved and signed by the board.

2. **Call To Order**

Mr. Accardi called the meeting to order at 5:32pm.

3. **Public Discussion-** None

4. **Approval of Minutes:** May 13, 2021 Monthly Meeting and May 18, 2021 Budget and Trustee Vote

Mr. Accardi made a motion seconded by Mr. Hanselman to approve the minutes of May 13, 2021 Monthly Meeting and May 18, 2021 Budget and Trustee Vote.

Motion Carried: 3-0

5. **Administrative Reports:** Brian George, Superintendent

5.1 Correspondence

- COVID Update

5.2 Buildings and Grounds- Mr. George discussed:

- Vehicle Purchase
- Architect Update
- Playground Update
- Milk Cooler

5.3 Curriculum and Programs- Mr. George discussed:

- Moving Up Day
- Last day of school

6. **Financial Reports:** Judy Hemingway, School District Treasurer

6.1 General Fund Warrant

Mr. Diamond made a motion seconded by Mr. Hanselman to approve the General Fund Warrant in the amount of \$50,842.15.

Motion Carried: 3-0

6.2 Budgetary Transfers

Mr. Diamond made a motion seconded by Mr. Hanselman to approve the budgetary Transfers.

Motion Carried: 3-0

6.3 Appropriation Status Report

- 6.4 Tax Collector's Report
- 6.5 Treasurer's Report
- 6.6 Payroll Schedule

Mr. Diamond made a motion seconded by Mr. Hanselman to approve the payroll schedule for the 2021-2022 School Year.

Motion Carried: 3-0

7. **New Business:**

7.1 Summer Hours

Mr. Diamond made a motion seconded by Mr. Hanselman to approve the Summer Hours of 8:00am-2:00pm for 12 month staff.

Motion Carried: 3-0

7.2 Instructional Contract with Glens Falls City Schools. Section 2042 of the Education Law specifies that every contract for the education of school children (instruction Contracts) must be in a form prescribed by the Commissioner of Education and a copy of each contract must be filed with the Commissioner.

Mr. Diamond made a motion seconded by Mr. Hanselman to approve the Instruction Contract with Glens Falls City School for students in grades 7-12 for the 2021-2022 school year.

Motion Carried: 3-0

7.3 Certification of the Budget vote and re-election of Board of Education Member.

Mr. Accardi made a motion seconded by Mr. Diamond to certify that the proposed 2021-2022 budget was approved 38 to 2 and Mr. Hanselman was elected to the Board of Education with a vote total of 36.

Motion Carried: 3-0

7.4 Letter of Retirement- Jeanne Kozloski

Mr. Accardi made a motion seconded by Mr. Diamond to give gratitude for dedicated service and accept the letter of retirement from Jeanne Kozloski effective June 30, 2021.

Motion Carried: 3-0

7.5 Teacher on Special Assignment

Mr. Diamond made a motion seconded by Mr. Hanselman to appoint Tricia Albrecht as Elementary Teacher on Special Assignment (TOSA) – CSE Chairperson/Director of Curriculum, (10-months, plus 10 days over the summer), Step 21 + Masters Credits (\$1,000) + 69 College Credits (\$2,415) at a salary of \$68,403, teacher will be paid hourly rate for hours worked over the summer, effective July, 1, 2021.

Motion Carried: 3-0

7.6 CSE Secretary

Mr. Diamond made a motion seconded by Mr. Accardi to approve Carisa Vogel to assume the role and responsibility as CSE Secretary, (12 months), District Clerk Salary (\$5,650.86) + District Secretary (\$35,393.77) + CSE Secretary (\$9,000), at a salary of \$50,044.63 effective July 1, 2021, as per Memorandum of Agreement. Ms. Vogel will shadow Mrs. Manney until her official retirement in October 2021.

Motion Carried: 3-0

7.7 Bids to purchase Passenger Vehicle

Mr. Accardi made a motion seconded by Mr. Hanselman to authorize the superintendent of schools to send out a Request for Bids for the purchase of a passenger vehicle that seats at least 6-8 passengers and meets the specifications outlined in the RFB.

Motion Carried: 3-0

7.8 District Wide Safety Plan Review

7.9 Letter of Resignation- Megan Wordelmann

Mr. Diamond made a motion seconded by Mr. Hanselman to give gratitude for dedicated service and accept the letter of resignation from Megan Wordelmann effective June 30, 2021

Motion Carried: 3-0

8 Executive Session:

Mr. Diamond made a motion seconded by Mr. Hanselman to go into executive session at 6:04pm.

Motion Carried: 3-0

Mr. Diamond made a motion seconded by Mr. Hanselman to come out of executive session at 6:14pm.

Motion Carried: 3-0

Mr. Accardi made a motion seconded by Mr. Hanselman to approve the CPSE/ CSE recommendations.

Motion Carried 3-0

9 Adjournment:

Mr. Accardi made a motion seconded by Mr. Diamond to adjourn the meeting at 6.16pm

Motion Carried: 3-0

