

## School Parental Involvement Policy

*NOTE: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1116 Title I, Part A Parent and Family*

### **PART I. GENERAL EXPECTATIONS**

Abraham Wing Elementary School agrees to implement the following statutory requirements:

- Consistent with section 1116, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1116 of the ESSA, and each include, as a component, a school-parent compact consistent with section 1116 of the ESSA.
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESSA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESSA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.

- The school will build its own and the parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1116 of the ESSA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1116 of the ESSA.*

## **PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

**NOTE:** The School Parental Involvement Policy must include a description of how the district will implement or accomplish each of the following components. [Section 1116, ESSA.] There is no required format for these descriptions. However, regardless of the format the district chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.

1. Abraham Wing Elementary School will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1116 of the ESSA:

*Abraham Wing Elementary School will send home a voluntary Parent Survey to parents asking them to rate the district/school on how well the district/school involves parents in academic opportunities with their child(ren). The survey will also encourage parents to provide additional comments regarding ways they would like to be engaged in the school.*

2. Abraham Wing Elementary School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESSA:

*Abraham Wing Elementary School will send home a voluntary Parent Survey to parents asking them to rate the district/school on how well the district/school involves parents in academic opportunities with their child(ren). The District Leadership Team will discuss the information that the Parent Survey provides and use that to set a plan of action. The survey will also allow parents to provide additional comments regarding each question.*

3. Abraham Wing Elementary School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

*Abraham Wing Elementary School will hold an annual meeting for all parents prior to the start of Fall Open House. Our Open House will be listed on the student's school calendar and an informational letter will go home with each student. Any parent who is unable to attend will be invited to make an appointment with the District Superintendent to have any and all questions answered.*

4. Abraham Wing Elementary School will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

*Abraham Wing Elementary School will post a copy of its Response to Intervention and Academic Intervention Services plan on the district website by September 1<sup>st</sup> of each year. This plan provides parents with useful information on procedures used to determine RTI and AIS instructional services. Also there will be a description of the Level of Intensity needed based on multiple measures and evidence of related criteria.*

5. Abraham Wing Elementary School will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

*Abraham Wing Elementary School will hold any combination of the following meetings to discuss parent concerns regarding their child's education: Parent/Teacher conference; Superintendent's conference; Child Study Team meeting; Section 504 meeting; Committee on Special Education meeting.*

6. Abraham Wing Elementary School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

*Abraham Wing Elementary School will mail a copy of the student's individual NYS ELA and Math Assessments report home to parents.*

7. Abraham Wing Elementary School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

*Abraham Wing Elementary School will send home a letter to parents whose child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.*

8. Abraham Wing Elementary School will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

*Abraham Wing Elementary School will restructure our Fall Open House format to focus more on classroom curricula and our increased use of data to drive instruction.*

*Abraham Wing Elementary School will share reports that provide more understandable information to parents regarding their child(ren)'s levels of proficiency at scheduled parent/teacher conferences.*

9. Abraham Wing Elementary School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

*By having materials available to all parents at our Open House, at our monthly PTA (Parent-Teachers Association) meetings, on our school's website, and at our front desk.*

10. Abraham Wing Elementary School will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

*Abraham Wing Elementary School will send home a voluntary Parent Survey to parents asking them to rate the district/school on how well the district/school involves parents in academic opportunities with their child(ren). The survey will also allow parents to provide additional comments regarding each question.*

*Abraham Wing Elementary School will work with the Warren Saratoga Washington Hamilton Essex (WSWHE) BOCES to provide professional development opportunities for all staff that will provide the resources and skills needed to build effective Parent Partnerships.*

*Abraham Wing Elementary School will work with Warren County Health Services to help address the social and mental health needs of families and build the needed supports.*

11. Abraham Wing Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

*Abraham Wing Elementary School will work with the PTA to reach out to parents and offer them workshops on parenting and nutrition that can lead to improved academic success for their child(ren).*

12. Abraham Wing Elementary School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

*Abraham Wing Elementary School will ensure that information related to parent-programs such as meeting and activities is sent to all parents of participating children in an understandable and uniformed format. This information will also be available at PTA meeting, during our Open House, and on our school's website.*

**PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

NOTE: The School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1116 of the ESSA:

- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

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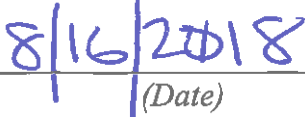
**PART IV. ADOPTION**

This School Parental Involvement Policy will be reviewed in detail with our Parent Focus group and recommendations from this group will be written into this plan on an ongoing basis.

This policy was adopted by the Glens Falls Common School District on August 16, 2018 and will be in effect for the period of September 1, 2018 through August 31, 2019. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 30, 2018.



*(Signature of Authorized Official)*



*(Date)*